

RESOLUTION NO.: R-2014-104

Authorizing the City Manager to execute a Professional Services Contract between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands

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BE IT RESOLVED by the Mayor and City Council this 21st day of October, 2014, that the City Manager is hereby authorized to commence negotiations of a Professional Services Contract with the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands from November 1, 2014 through June 30, 2015, the total compensation for such services shall not exceed One Hundred Thousand and No/100 (\$100,000.00) Dollars.

BE IT FURTHER resolved that, as time is of the essence, the City Manager is authorized to execute a Professional Services Contract with the United Way of the Midlands in accordance with the terms of this Resolution, after approval by the City Attorney.

Requested by:

City Manager _____



Mayor

Approved by:



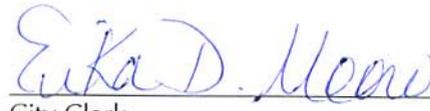
City Manager

Approved as to form:



City Attorney

ATTEST:



City Clerk

Introduced: 10/21/2014

Final Reading: 10/21/2014

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT entered into this 23rd day of December, 2014 between the City of Columbia (hereinafter called the "City"), its successors and assigns, and United Way of the Midlands in partnership with the Midlands Area Consortium for the Homeless (hereinafter called the "Contractor").

WITNESSETH:

WHEREAS, the Central Midlands Council of Governments, on behalf of the City, issued a Request for Proposal for the Regional Coordination of Homeless Services on July 17, 2014; the City subsequently issued 2 addenda to the RFP. Contractor responded to the RFP with its proposal for the provision of such services. City desires to retain the services of the Contractor for the regional coordination of homeless services. NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. CONTRACT FOR SERVICES

The City hereby engages the Contractor and the Contractor hereby agrees to perform the services requested in the RFP for the Regional Coordination of Homeless Services and outlined herein. United Way of the Midlands with the Midlands Area Consortium for the Homeless will provide regional coordination of homeless services. This Contract incorporates by reference all Terms and Conditions contained in the RFP for the Regional Coordination of Homeless Services as if included in their entirety.

2. SCOPE OF SERVICES AND TIME OF PERFORMANCE

The Contractor shall in a satisfactory and proper manner as determined by the City perform tasks necessary to complete the projects as outlined in the solicitation for the Regional Coordination of Homeless Services in the Midlands, attached hereto as Appendix A. The Contractor has specialized knowledge to complete the project without any training from the City and shall perform the tasks in the order and in the most effective and efficient manner and as outlined in the solicitation and pursuant response. The scope of services will include, but is not limited to, **coordinating** the following efforts:

- Midlands Coordinator for Homeless Services Coordination w/Service Providers
- Horizontally Integrated Case Management
- Housing
- Transportation
- Food Sharing & Meal Services

If additional services are identified throughout the course of this contract period, the Contractor and City agree to negotiate the cost of any other related services in a fair and equitable manner.

3. METHOD OF PAYMENT

A. It is agreed that in no event will the total compensation to be paid for providing services hereunder exceed the maximum sum as specified in Appendix B, Negotiated Cost Proposal. It is recognized that the total project cost identified in Appendix B is an estimate based on the resources available at the time of the award. The City may elect to identify additional resources over the period of the contract that can result in a total project cost in excess of the amount identified in Appendix B.

The decision to request Contractor to provide additional resources under this Agreement is at the sole discretion of the City and not subject to any decision of the Contractor or outside parties.

B. Each detailed invoice submitted must describe the services for which pay is requested, and shall bear the signature of the Contractor, which signature shall certify that the information contained in the invoice is true and accurate and that the invoice amount is currently due and owing. The City will not pay interest or penalty on any past due amount.

C. Invoices must be received by the 20th day of the month and will be paid no later than the 5th of the month following the City's receipt of the invoice. The Contractor hereby agrees to submit all invoices in the format provided by the City.

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D. Contractor is responsible for properly paying and recording all payments made to subcontractors for services under this Agreement.

4. FINDINGS CONFIDENTIAL

All of the reports, information, data, records or documents of any kind, prepared or assembled by the Contractor under this Contract are being prepared by Contractor on behalf of the City. All such reports or collected data are confidential and the Contractor agrees that they shall not be made available to any individual or organization without the prior written approval of the City. The Contractor agrees that he/she and all personnel will abide by a strict confidentiality agreement with regards to any and all activities related to this project and public safety throughout the City. At no time shall the Contractor provide confidential data or issue media reports or press releases to any party other than those designated by the City without prior approval of the City.

5. ACCESS TO RECORDS

The Contractor shall make available for examination all of its records with respect to all matters covered by this contract and shall maintain such records for a period not less than three (3) years after receipt of final payment under this Contract.

6. COPYRIGHT

No reports or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor.

7. AMENDMENTS

The parties may amend this Agreement at any time provided that such amendments are executed in writing, signed by a duly authorized representative of both parties, and approved, where applicable, by the City's governing body.

The City may, in its discretion, amend this Agreement to conform with federal, state, or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of the Agreement, such modifications will be incorporated only by written amendment signed by both parties.

8. ASSIGNABILITY/SUBCONTRACTING

United Way of the Midlands shall not assign or subcontract its rights, duties and/or obligations under this Agreement and shall not transfer any interest in the same without the prior written consent of the City. The Contractor shall be as fully responsible to the City for the acts and omission of its sub-contractors, as it is for the acts and omissions of persons directly employed by the Contractor.

United Way of the Midlands will secure at its own expense all personnel required in performing the services under the Contract. The Contractor shall furnish and cause each of its sub-subcontractors to furnish all information and reports required hereunder.

Although Contractor may subcontract certain services to other contractors, United Way of the Midlands shall not assign the entire Agreement without the prior written consent from the City of Columbia. The use of subcontractors will not relieve prime contractor of any obligations and the awarding contractor remains liable for full and satisfactory performance per the contract term and conditions.

9. INDEPENDENT CONTRACTOR

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent Contractor with respect to the services to be performed under this agreement. The City shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance.

10. TERMINATION OF CONTRACT

The City may terminate the contract at any time upon any of the following grounds: 1) Failure by the City to appropriate funds in its budget to pay the respondent for the requested service; 2) The respondent fails to perform any of the services required in the contract, and does not correct such deficiency within fifteen (15) days after having been notified of such deficiency by the City; 3) force majeure; 4) Upon expiration of the term of the agreement; 5) by mutual agreement; and 6) For the convenience of the City, at the City's discretion, for any reason whatsoever deemed to be in the best interests of the City.

In the event that the contract is wrongfully terminated under any of the other grounds enumerated herein, termination shall be treated as a termination for convenience. If the contract is terminated for convenience, or wrongfully terminated upon any of the other grounds enumerated herein, the Contractor shall be entitled to payment as follows: the actual cost of the work completed or services provided in conformity with the agreement plus ten percent (10%) for overhead and profit minus the amount of any payments made to the Contractor prior to the date of termination of the agreement. The Contractor shall not be entitled to any claim against the City for any additional compensation or damages in the event of such termination and payment.

11. INTEREST OF CONTRACTOR

The Contractor covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract or which is adverse to the interests of the City of Columbia. The Contractor further covenants that in the performance of this Contract no person having such interest shall be employed.

The Contractor is expected to make services available to other entities but agrees to refrain from representing other entities in matters where the position of the City conflicts with that of the other entity. The City may, at its discretion, waive this provision. The Contractor must provide a list of all of its clients with whom there may be potential conflicts with the City. This list shall be supplemented throughout the duration of this contract.

12. EQUAL EMPLOYMENT OPPORTUNITY

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation or national origin. The Contractor shall take affirmative action to ensure equal employment opportunities for all applicants for employment, without regard to their race, creed, color, religion, ancestry, sex, sexual orientation, national origin, disability or other handicap, age, marital status, or status with regard to public assistance. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the government setting forth the provisions of this nondiscrimination clause. The Contractor will incorporate these nondiscrimination requirements in all subcontracts for program work.

13. SEVERABILITY

In the event any provisions of this Agreement is held to be invalid, illegal, or unenforceable for any reason and in any respect, if the extent of such invalidity, illegality or unenforceability does not destroy the basis of the bargain herein, then such invalidity, illegality, or unenforceability will in no event affect, prejudice, or disturb the validity of the remainder of this Agreement, which will be in full force and effect, enforceable in accordance with its terms as if such provisions had not been included, or had been modified as provided below, as the case may be. To carry out the intent of the parties hereto as fully as possible, the invalid, illegal or unenforceable provision(s), if possible, will be deemed modified to the extent necessary and possible to render such provision(s) valid and enforceable.

14. COMPLIANCE WITH LOCAL LAWS

The Contractor shall comply with all applicable laws, ordinances, and codes of the state and local government in performing the work provided under this Contract. In performing the work provided under this Contract, the Contractor shall not engage in the unauthorized practice of law and the Contractor shall comply with Rule 5.5(C) of the South Carolina Rules of Professional Conduct by providing legal services only in association with a lawyer who is admitted to practice in South Carolina and who actively participates in the matter. For purposes of the professional services rendered under this Agreement, the City Attorney's office will serve as the lawyer admitted to practice in the state of South Carolina.

15. PERSONNEL

All of the services required hereunder shall be performed by the Contractor and all personnel engaged in the work will be fully qualified and shall be authorized or permitted under state and local law to perform the services identified in Appendix A.

The Contractor represents that he/she has, or will secure at his/her own expense, all personnel required in performing the services under the Contract.

The Contractor has secured, or will secure, directly or through United Way of the Midland's subcontractor and at the Contractor's expense, all personnel needed for the performance of all services as required under this agreement.

16. TERM OF AGREEMENT

Initial Term: The materials, goods, and services to be provided under this contract shall be for an initial term of one year, unless earlier terminated by either party as provided herein. The term will commence on January 1, 2015, or as such later date as approved by the parties, and terminate on June 30, 2015. Additional Term(s): The contract may be extended for up to four (4) additional one (1) year terms. The contract shall expire at the end of the initial term, or at the end of the then-current term, unless an extension has been requested by either party and agreed to in writing by both parties prior to the expiration of the term. The decision whether to extend the contract, upon written request, shall be in the sole and exclusive discretion of the party receiving the request and neither party shall be under any obligation to agree to an extension of the initial term or any additional term.

17. FUNDING

Any funding provided by the City of Columbia for the Regional Coordination of Homeless Services as outlined in the Scope of Services will not exceed the City's annual funding for coordination of homeless services, if appropriated. The funding provided is specifically for the regional "coordination" efforts and shall not be designated or used for any other other purposes without approval from the City of Columbia.

18. INSURANCE

The Contractor shall procure and shall maintain during the life of this contract, whether such operation be by himself or by a subcontractor or anyone directly or indirectly employed by either of them, such insurance as required by statute, ordinance, or this contract, to adequately protect the owner from any claims or damages including bodily injury or death, which may arise from them during operations under this contract.

Each insurance policy required by these instructions shall be endorsed to state that coverage shall not be suspended, voided, OR cancelled by either party, reduced in coverage or in limits, unless thirty (30) days prior written notice, by certified mail, return receipt requested, has been given to the City.

Workers Compensation Insurance - The contractor shall procure and shall maintain during the life of this contract, Workers Compensation Insurance for all employees to be engaged in work on the project under this contract, and in case any work is sublet, the contractor shall require the subcontractor similarly to provide Worker Compensation Insurance for all of the latter employees to be engaged in such work unless such employees are covered by the protection afforded by the contractor's Worker Compensation Insurance. The contractor shall not permit any person who is not protected by Workers Compensation Insurance or a properly approved Self-Insured Workers Compensation Program to perform any activity related to this contract.

Liability Insurance - The contractor shall procure and maintain for the duration of the contract insurance against claims for any injuries to persons or damages to property, which may arise form or in connection with the performance of the work by the contractor, his agents, or representatives, employees or subcontractors. The City of Columbia shall be named as additional insured on all liability insurance policies carried by the Contractor.

- a.) Commercial General Liability Insurance: Coverage in an amount not less the \$1,000,000.00 per occurrence, and \$2,000,000.00 aggregate combined single limit for bodily injury, personal injury, and property damage, naming the City of Columbia as an additional insured.
- b.) Automobile Liability Insurance- \$1,000,000.00 combined single limit per accident for bodily injury and property damage.

- c.) Abuse and Molestation Insurance – Coverage either through a separate policy or included with the CGI policy, in an amount of coverage not less than \$1,000,000.00 (Note: This insurance will only be required in cases where the successful Offeror provide services directly to the clients).
- d.) Professional Liability Insurance – If contractor will be providing case management and/or counseling services, coverage in an amount not less than \$1,000,000.00.

IN WITNESS WHEREOF, the City and the Contractor have entered into this Agreement as of the date first above written.

WITNESSES AS TO CITY:

Ashley McPherson
City Manager

CITY OF COLUMBIA

BY: Teressa Wilson

TITLE: City Manager

WITNESSES AS TO
UNITED WAY OF THE MIDLANDS:

John Smith
President & CEO

UNITED WAY OF THE MIDLANDS

BY: John Smith

TITLE: President & CEO

APPENDIX A, SCOPE OF SERVICES

The Contractor must fulfill the scope of services for the regional coordination of homeless services in the Midlands including making provisions for supporting and assisting individuals in the Midlands who are currently homeless or individuals or families facing significant economic hardships and at-risk to becoming homeless. The scope of services includes assisting individuals defined as chronically homeless, sheltered and unsheltered clients. The Contractor is responsible for addressing the City of Columbia's six adopted Homeless Response Goals:

- Coordinate the response to poverty with other agencies
- Bring humanity to the response to poverty
- Leverage the power of the community in responding to poverty
- Institutionalize accountability for providers
- Meet the unique needs of the individual in need
- Address downtown, community and neighborhood impact

The Contractor's plan must include provisions for men, women, families, women with children and men with children. The Contractor must collaborate throughout the contract term with multiple stakeholders in both the public and private sector including, but not limited to, businesses, corporations, non-profit organizations, faith based groups, health and educational institutions and neighborhood organizations.

The scope of services shall include the Contractor appointing a Midlands Coordinator for Homeless Services and/or Coordination Team to coordinate the following efforts, which efforts are more fully explained in and hereby incorporated into this Agreement from Contractor's Response dated August 21, 2014 to City's RFP:

1. Local Service Coordination
 - a. Case Management Coordination
 - b. Coordination with Regional Service Providers
 - c. Program Planning and Evaluation
 - d. Point-in-Time Data gathering and analysis
 - e. Data Quality Management
 - f. Promotion of Employment and Training Program
 - g. Maximizing Use of Existing Resources
 - h. Identifying and Promoting Best Practices
 - i. Prevention of homelessness
2. Permanent Housing Coordination
3. Transportation Coordination
4. Coordination of Food Sharing and Meal Services
5. Coordination and Planning Strategies related to justice systems

The above coordination services may be performed by the Midlands Coordinator for Homeless Services or other similar positions as assigned to the homeless coordination team as proposed to the City of Columbia by the Contractor and as outlined in Exhibit D.

Roles, Duties and Responsibilities for the position of Midlands Coordinator for Homeless Services:

The Contractor must provide an experienced coordinator or coordination team to be responsible for the regional coordination of homeless services in the Midlands. The Coordinator will identify and "own the gaps" or deficiencies and will be tasked with seeking resolutions for any deficiencies in services while also avoiding duplication of services. The

Coordinator will also be the primary point of contact for Midlands Homeless Services and will use an organized and synchronized planning approach in addressing homelessness issues.

The Coordinator/team shall be located within the local service region and shall provide relevant education and training aimed at homeless prevention and rapid rehousing in the Midlands. The Coordinator will be responsible for working closely with the clients, community leaders, service providers, case managers, and all major stakeholders to ensure the successful coordination of services.

Some additional duties and tasks to be performed by the Coordinator shall include:

- Fully maximize the use of all existing resources
- Review and consideration of zoning regulations to help facilitate and support the creation of affordable infill housing
- Ensuring a coordinated effort between the Service Providers, Coordinator's Office and all law enforcement agencies within the Midlands region
- Prepare Homeless Court recommendations
- Ongoing efforts towards increased employment through education and training opportunities as related to the homeless population
- Dissemination of information regarding Panhandling as well as other public service releases

All deliverables outlined herein shall be coordinated and monitored by the Coordinator including, but not limited to, Service Provider coordination, HMIS reporting, horizontally integrated case management, housing, transportation and food sharing and meal services.

Coordination with Multiple Regional Service Providers:

The Contractor shall ensure that the Coordinator meets the City's ultimate goal of finding solutions to the diverse problems associated with homelessness and to develop a path forward for those individuals that are homeless or at risk to becoming homeless including families, men, women, women with children, fathers with children, veterans, etc.

The Contractor must also work closely with area businesses, corporations, non-profit and faith based organizations, healthcare industry, academicians, neighborhood associations, community leaders, etc. Some of the Contractor's roles and responsibilities shall include:

- Utilizing the Central Information Reporting Module:
Homeless Management Information System (HMIS)
- Adopting and Implementing a "No Wrong Door" Policy to assist all individuals seeking services regardless of the original intake location
- Providing coordination for all required services for the homeless

The Contractor's primary office shall be centrally located in the Midlands region and fully operational and staffed to meet the needs of the clients

Reporting

The Contractor must provide to the City on a quarterly basis a statement of activities for the quarter along with a statement of the budget to actual expenditures for the quarter for the Regional Coordination of Homeless Services in the Midlands.

APPENDIX B, Project schedule

Proposed tasks under City Scope of Services (Does not include work performed under federal or private resources)	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Aligning staff				
Advertise and hire staff				
Establish planning and performance goals				

Coordinate with Justice Systems				
Coordinate CIT training with partners				
Recommendations for homeless court				
Expand current outreach coordination work				

Meals Coordination				
Establish meals advisory group				
Develop inventory of meals and feeding				
Develop safe food handling and other education materials				
Develop recommendations with advisory group				
Work with City staff to identify indoor locations and other resources				
Vet recommendations with feeding groups				
Disseminate information				
Evaluate process and results				

Employment and training promotion				
Develop inventory of job placement and training programs				
Document eligibility of current programs				
Disseminate information and referral purposes				
Analyze gaps in programs and systems				
Make recommendations to address gaps				

Coordination of transportation				
Work with City staff to determine effective strategies				
Develop network of voucher distribution				

Disseminate information				
Work with City staff to determine information to distribute				
Establish systems to disseminate information with partners				
Utilize MACH website, newsletter, and email networks				

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Increase housing options				
Create inventory of housing options				
Establish landlord relationship networks				
Coordinate with SC Housing Authority to disseminate information				
Grant development for affordable and specialized housing				
Review and make recommendations for zoning ordinances				
Explore dedicated funding options for affordable housing				
Assist City staff determine need for sheltering				
Assist City staff develop safe weather protocols				
Train City staff on HMIS (funded other sources, but a critical step)				
Disseminate information on shelter availability				
Monitor bed usage and provide reports to City (funded other sources)				
Reporting and grants management				
Secure contract with City				
First quarter report				
Second quarter report				
Third quarter report				
Establish continuing goals and resource availability for extension				
Fourth quarter report				
Final report per "Deliverables" in RFP instructions				

APPENDIX C, Final Negotiated Cost Proposal and Budget

The estimated cost for providing the services for the initial term as outlined herein shall not exceed \$130,000.

Detailed City Budget Request	City Funds Requested	Revised based on partial year	Revised V 2.0 6 month budget
Staff Homeless Services Coordinator \$38,000 - \$42,000 plus fringe @.70 FTE Affordable Housing Coordinator \$45,000 plus fringe @ 1.0 FTE	\$ 98,800	\$ 68,800	\$ 49,340
Professional Development	\$ 3,000	\$ 3,000	\$ 3,000
Computer Hardware & Software	\$ 2,000	\$ 2,000	\$ 1,800
Mileage	\$ 1,000	\$ 1,000	\$ 1,000
Office supplies/printing	\$ 200	\$ 200	\$ 1,550
Training and consulting (Subcontract with NAMI SC)	\$ 15,000	\$ 15,000	\$ 10,000
Program reporting	\$ 10,000	\$ 10,000	\$ 5,000
	\$ 130,000	\$ 100,000	\$ 71,690

APPENDIX D, Outline of all Homeless Services Staff as provided by the United Way

Key personnel including proposed new staff.

Senior Director (Existing position - City funds not requested to support this position)

The Senior Director oversees UWM housing and homeless investments and programs. This position is responsible grants development and management, administration of investments, planning and program design, and supervision of UWM Financial Stability Division staff.

Program Assistant (Existing position - City funds not requested to support this position)

The Program Assistant supports UWM Financial Stability Division work through grants and investment management, event and meeting planning, and administrative assistance.

HMIS Manager (Existing position - City funds not requested to support this position)

The HMIS Manager serves as system administrator and lead for the Homeless Management Information System, the local homeless coalition's (MACH) client and bed management system. The HMIS Manager oversees advanced and custom reporting, homeless research, and overall planning for the HMIS system.

HMIS Coordinator (Existing position - City funds not requested to support this position)

The HMIS Coordinator provides and coordinates agency training needs, system privacy and security, technical assistance and data quality monitoring.

Homeless Services Manager (New position, but City funds not requested to support).

The Homeless Services Manager serves as executive staff for the homeless coalition (MACH) including management of the annual federal grant application, reporting on required coalition activities, monitoring MACH and Emergency Shelter Grant grantees, staffing MACH Board and coalition meetings, and oversight of additional homeless services staff.

Homeless Information Coordinator (Existing position – City Funds not requested to support).

The Homeless Information Coordinator supports communication and education strategies of MACH and the state homeless coalition. This position is an AmeriCorps VISTA providing a year of service. The Information Coordinator supports social media, website maintenance, development of educational materials and annual reports.

Homeless Services Coordinator (Existing position realigned to support City scope of services – City funds requested to partially support).

The Homeless Services Coordinator will support local and overall MACH federally required tasks such as the annual homeless census, promoting the statewide Coordinated Assessment System (CAS), and developing partnerships among providers and other stakeholders. This existing position will be realigned to also coordinate local feeding and meals provision, oversee dissemination of public information with partners, and other tasks as assigned.

Affordable Housing Coordinator (New position with City funds requested to support)

The Affordable Housing Coordinator will develop opportunities and networks to increase affordable housing. The Affordable Housing Coordinator will inventory the current housing market, establish networks to promote access to affordable housing, increase resources for housing through grants development and program design, and seek efficiencies in local policies to increase affordable housing. The Coordinator will investigate and implement models for generating free, discounted or subsidized housing for people who are homeless like 100,000 Home Campaign that has been successful in other communities.

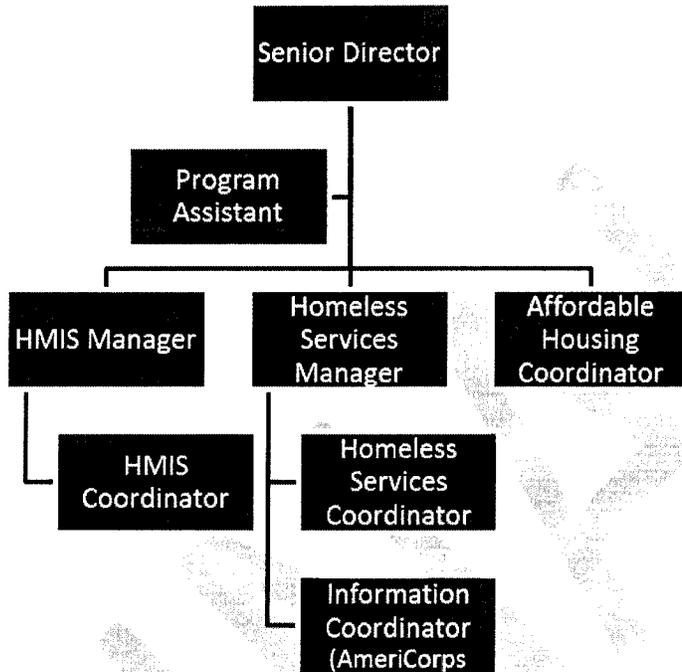
Additional Partners under the Scope of Services:

Midlands Housing Trust Fund (MHTF) – MHTF will review and make recommendations in partnership with City professional Development Services and Community Development staff to increase opportunities for affordable housing through zoning regulations. **City funds not requested to support this work.**

City Center Partnership (CCP) – CCP will disseminate public information. **City funds not requested to support this work.**

National Alliance for the Mentally III - South Carolina (NAMI) – NAMI will increase and expand trainings offered to the City's Police Department staff on crisis management and engaging homeless people and people with mental illness. **City funds requested to expand this work.**

Organizational chart of consultation team (UWM staff).





We Are Columbia

Missy Caughman - Director
Budget & Program Management Office
1136 Washington Street, Suite 504 Columbia, SC, 29201 • Phone: 803-545-3201 • Fax: 803-545-3137

January 7, 2015

City Clerk's Office

RE: FY 14/15 Regional Coordination of Homeless Services

Greetings:

Please find enclosed one (1) original signed Regional Homeless Coordinator Agreement for FY 14/15 between the City of Columbia and the United Way of the Midlands in partnership with the Midlands Area /Consortium for the Homeless.

Thank you,

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Enclosures

