



CITY OF COLUMBIA  
CITY COUNCIL RETREAT AGENDA  
JANUARY 7-9, 2016  
SALUDA SHOALS RIVER CENTER  
5605 BUSH RIVER ROAD  
COLUMBIA, SC 29212

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The Columbia City Council will conduct a Governance Retreat on Thursday, January 7, 2016 at 4:00 p.m., Friday, January 8, 2016 at 8:30 a.m., and Saturday, January 9, 2016 at 8:30 a.m. at the Saluda Shoals Park River Center, 5605 Bush River Road, Columbia, South Carolina 29212.

### **SESSION PURPOSE**

To enable the Columbia City Council to more sharply focus its long term direction, set near-term priorities, and create roles and operating guidelines that will enhance effectiveness among Council Members and staff

### **SESSION GOALS**

1. Increase the understanding and appreciation of fellow Council Members in order to enhance the ability of the Council to provide effective governance for the City
2. Enhance Council's long term policy direction for the City through a clear vision that includes target areas and comprehensive desired future states
3. Identify near-term priorities to achieve each desired future state in order to enable staff members to create a Work Plan
4. Clarify roles and develop a set of operating guidelines to maximize the effectiveness of working relationships among Council Members and the Council and staff members
5. Identify a specific plan to communicate Council's long and short-term policy direction to stakeholders and to further efforts through a staff work plan
6. Identify next steps to provide clear accountability

### **Thursday, January 7, 2016**

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|---------------|---|
| 4:00          | Session Convenes / Welcome                        |
| 4:00 to 4:10  | Overview of Purpose / Goals / Agenda / Roles      |
| 4:10 to 6:30  | MBTI: Using Type to Enhance Working Relationships |
| 6:30 to 7:30  | Dinner with the Group                             |
| 7:30 to 10:00 | Evening Team Building Session                     |

## **Friday, January 8, 2016**

- 8:30 a.m. Session Convenes
- 8:30 to 8:45 Overview Local Elected Leadership Model
- 8:45 to 10:45 Explore Individual Council Member Perspectives on Important Leadership / Strategic Issues
- 10:45 to 12:00 Agree on Council's Vision Targets and Long Term Policy Agenda for the City
- 12:00 to 12:45 Lunch with Group
- 12:45 to 3:00 Develop Desired Future States
- 3:00 to 4:45 Review Desired Future States and Long Term Policy Initiatives
- 4:45 to 5:00 Prepare for Next Day Process
- 5:00 Session Adjourns for the Day

## **Saturday, January 9, 2016**

- 8:30 Session Convenes
- 8:30 to 8:45 Debrief / Progress Check
- 8:45 to 9:15 Final Review of Vision Statement with Desired Future States
- 9:15 to 11:00 Short-Term Priority Setting for Work Plan Development
- 11:00 to 12:00 Define Effective Roles / Process for Council and Staff
- 12:00 to 12:45 Lunch with the Group
- 12:45 to 2:45 Develop Operating Guidelines
- 2:45 to 3:15 Develop Plan for Vision Communication and Work Plan Development
- 3:15 to 3:30 Identify Follow up Actions and Evaluate Session
- 3:30 Session Adjourns