



**City of Columbia  
Stormwater Management  
Change of Permit Ownership Notification**

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Department of Utilities & Engineering  
Stormwater Management Division  
1136 Washington Street, 6<sup>th</sup> Floor  
Columbia, SC 29201  
Phone (803) 545-3400 • Fax (803) 988-8199

Project Name (from original permit): \_\_\_\_\_

Project City File Number: \_\_\_\_\_ SW File Number: \_\_\_\_\_

NPDES Permit Number (if greater than 1 acre): \_\_\_\_\_

Location(s) to be transferred: (Use lot or block and/or address; state entire project, if applicable)

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New Applicant is:  Owner  Contractor  Other (describe): \_\_\_\_\_

\_\_\_\_\_ (The applicant is the responsible party)

New Owner Information

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

New Contractor

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**Please check one of the following:**

- I will be using a portion of the SWPPP from the original owner.
  
- I will be using a new SWPPP: *If using a new SWPPP then you must submit the new plan, and this plan must be approved before work begins.*

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I understand that as a new permittee for the location described above I am legally accountable with the terms and conditions of the Stormwater Management Ordinance of the City of Columbia. The undersigned agrees that signing of this application obligates the Applicant and Contractor to adhere to any and all ordinances and regulations adopted by the City of Columbia, as well as requests for further protection as deemed necessary by any employee or agent of the City of Columbia. The undersigned accepts full responsibility for compliance with the Stormwater Management Ordinance of the City of Columbia, and agrees to comply with the Stormwater Pollution Prevention Plan or equivalent in full. Additionally, right-of-entry onto this property to the City of Columbia, its employees or agents, for the purpose of ordinance enforcement is granted. I understand that this permit transfer must be approved by the City of Columbia before it becomes official.

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New Applicant Authorized Signature

Date

The location(s) of the site, as described above, being transferred, is in compliance with the Stormwater Management Ordinance of the City of Columbia. I understand that this transfer acts as my permit termination for the above-referenced location and that I am still responsible for all fees incurred during my ownership. I have provided the new owner and operator with the SWPPP or equivalent plan that specifically addresses the remaining construction activity. I understand that this permit transfer must be approved by the City of Columbia before it becomes official.

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Current Permittee Authorized Signature

Date