



COLUMBIA FIRE DEPARTMENT

STANDARD OPERATING GUIDELINE VOL-002
Volunteer Station Family Visitors

EFFECTIVE: April 7, 2003 ISSUED BY: J.D. Jansen Jr., Chief of Department

RECINDS: No previous policy

SCOPE: This policy applies to all Richland County Volunteer Firefighters.

PURPOSE: The purpose of this SOG is to establish guidelines that pertain to the firefighters responsibility with regard to station visits by family and guests.

I STATION

- A. The firefighter is responsible for the conduct of his/her family and guests while on station property.
- B. The firefighter is responsible for informing his/her family and guests of applicable guidelines that may pertain to their visit to the station.
- C. The firefighter will insure cleanliness of the station and equipment upon completion of a visit.
- D. At no time will a firefighter or guest leave children unattended on station property.

II EQUIPMENT

- A. The firefighter will insure that no equipment is removed from the fire apparatus during a visit.
- B. The firefighter may allow children to sit on fire apparatus, but must accompany the children to facilitate immediate removal in case of an alarm.

- C. Under no circumstances will children be left alone in the vicinity of the fire apparatus.
- D. At no time will children be in possession of fire department equipment.
- E. No station equipment, ie., camera, camcorder, tables, chairs, etc., will be removed from station grounds without prior approval from District Chief. This should also be documented in the station logbook.

III FIRE GROUND

- A. The firefighter will insure that his/her family and guests will remain off the fire ground.
- B. Firefighters responding to the scene with passengers are encouraged to respond non-emergency.
- C. The use of seat belts is mandatory.

IV OVER NIGHT STAYS

- A. No member shall stay at station without prior approval of District Chief and Battalion Chief on duty.
- B. Members must meet minimum requirement physical, bloodbourne 1152, 1153 Emergency First Responder and Haz Mat First Responder.
- C. Member must provide his/her own linen as may not sleep on paid personnel linen.
- D. Member must be up by 7:45 and bedroom must be returned the way it was found.