

FISCAL YEAR 2021-2022



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Notice of funding availability (NOFA)
Request for applications (RFA)
Application workshop
November 5, 2020
2:00 pm - 4:00 pm
<https://us02web.zoom.us/j/87135208780>
Meeting ID: 871 3520 8780



SESSION AGENDA

- Welcome & Introductions
- NOFA Guidelines Overview
- Request for Applications (RFA)
- Zoom Grants Application Demonstration
- Questions & Answers



WELCOME & INTRODUCTIONS

➤ Community Development (CD) Staff

- Gloria Saeed, CD Director
- Dollie Bristow, CD Administrator
- Andelyn Nesbitt-Rodriguez, Program Compliance Specialist
- Beth Lemmonds, Program Compliance Specialist
- Afton Kimberling, Program Compliance Specialist

➤ Advisory Members

- Citizens Advisory Committee (CAC)
 - 7 Members Appointed By City Council
 - Listed on City Website
 - www.columbiasc.net/community-development/federal-entitlement/CAC



WHAT IS NOFA & RFA?

“Notice of Funding Availability (NOFA) & Request for Applications” (RFA)

- **Provides information on:**
 - Amount and types of funding available
 - Application submittal requirements
 - Project selection process
- **NOFA/RFA is a one (1) year funding request:**
(July 1, 2021 –June 30, 2022)



NOTICE OF FUNDS AVAILABILITY (NOFA)



CDBG BACKGROUND

- Authorized under Title I of the Housing and Community Development Act of 1974
- CDBG Regulations 24 CFR Part 570 & 2 CFR Part 200
- Cities with population over 50,000 receives annual CDBG allocation from Department of Housing and Urban Development (HUD).
- 46 years of Entitlement – Office of Community Development established to administer funding.



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



HUD's 3 National Objectives:

- ❖ Benefit of low-moderate income (LMI) persons
- ❖ Eliminate slum and blight
- ❖ Address an urgent need

HUD (LMI) Goals:

- ❖ Providing decent housing
- ❖ Providing a suitable living environment
- ❖ Expanding economic opportunities

CITY'S CDBG PROGRAM PRIORITIES

The Program Priorities as outlined in the 2020 – 2024 (5-Year) Consolidated Plan are:

- Expand/Improve Public Infrastructure & Facilities
- Preserve & Develop Affordable Housing
- Public Services & Quality of Life Improvements
- Housing & Supportive Services for Persons with HIV/AIDS
- Provide for Increased Economic Opportunities



ESTIMATED FUNDING AVAILABLE...



- **Total Funding \$1,593,036 anticipated**
 - New Entitlement (NE) - **\$1,043,036**
 - New Revolving Loan Fund/Program Income (RLF)- **\$550,000**
- **Total Available for Application Funding:**
 - Public Service Activities - **\$150,000** (*Competitive Only*)
 - Public Facility Improvement and Affordable Housing Activities - **\$1,234,429**
 - (*All grants are reimbursable*)

IMPORTANT

**Competitive Applications will be
accepted for CDBG**

Public Service Activities ONLY

*(includes neighborhood
improvement grants)*

2021 - 2022 NOFA CYCLE

October 2020

NOFA Information Released- October 29, 2020

February 2021

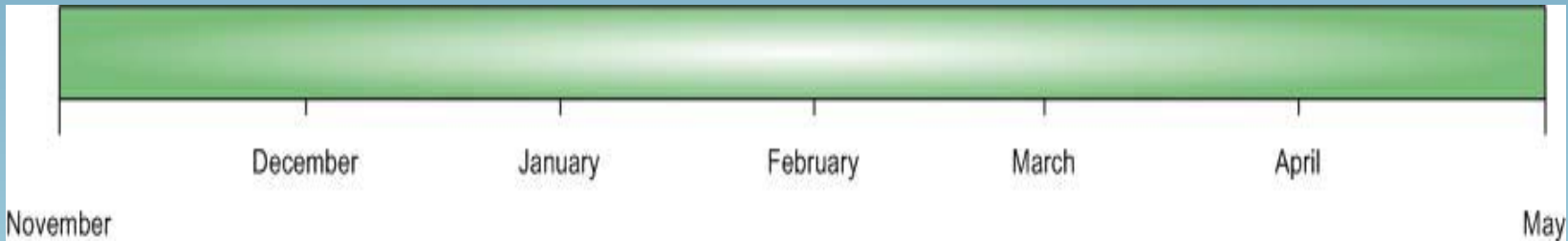
CAC Recommendations

December 2020

Technical Assistance Period Ends – December 21, 2020

April 2021

- Public Hearing(s)
- 30-Day Public Comment Period Ends



November 2020

- Application Workshop- November 5, 2020
- Application Available- November 5, 2020
- Technical Assistance Available Upon Request

March 2021

- Draft Action Plan Created
- 30-Day Public Comment Period Begins

May 2021

Annual Action Plan Due to HUD

January 2021

- **Electronic Applications Due – January 7, 2021 11:59 p.m. EST**
 - CAC & OCD Review



ELIGIBLE APPLICANTS

Must be...

- Public or Private Non-profit agency
- Authority or Organization
- For-profit entity authorized under 24 CFR 570.201 (o)
- Member of Columbia Council of Neighborhoods (CCN)

ELIGIBLE PUBLIC SERVICES ACTIVITIES

- **Public Services Activities include (but are not limited too):**
 - Neighborhood improvement projects
 - Neighborhood Organization and Organizational Development
 - Crime and Public Safety
 - Community Public Services, Health, Education, Recreation and Cultural Arts Initiatives
 - Job Skills/Training

- **\$150,000 available. (*All grants are reimbursable*)**



INELIGIBLE ACTIVITIES

The following costs and activities may NOT be assisted with CDBG funds:

- Building (s) for the general conduct of government
- General government expenses
- Political activities
- New housing construction except under certain conditions or when carried out by a Community Based Development Organization (CBDO)
- Income payment
- Religious activities such as worship, religious instruction, or proselytization (the act of trying to convert to another opinion or religion).

BENEFIT & TARGET SERVICE AREAS

Projects must...

- Benefit LMI persons
- Be within City Limits and the defined Redevelopment Areas below:

4 Prioritized Targeted Redevelopment Areas:

- Booker-Washington Heights Redevelopment Area
- Edisto Court Redevelopment Area
- Farrow Rd. Business Corridor
- King-Lyon Street Redevelopment Area

Other Targeted Redevelopment Areas:

- Eau Claire Redevelopment Area
- Belvedere Redevelopment Area
- Brandon Acres/Cedar Terrace Redevelopment Area
- Pinehurst Redevelopment Area
- Neighborhood Revitalization Stabilization Area (NRSA)

REQUEST FOR APPLICATION (RFA)



REQUIRED APPLICATION CONTENTS

ONLY electronic submissions will be accepted via ZoomGrants.

➤ **Tab 1** Application Summary

- Project Title/Organization Name/Amount/DUNS #

➤ **Tab 2** Application Questions

- Public Service Project (New or Quantifiable Increase in Service or Outcomes)

➤ **Tab 3** Budget & Budget Narrative

➤ **Tab 4** Required Documents

- Must be uploaded with application



EVALUATION CRITERIA

- General Information (**5 pts**)
- Goals/Strategies and Outcomes (Performance Measures)(**10 pts**)
- Program Priorities and Goals (**10 pts**)
- Redevelopment Areas/Priority Target Area(**5/10 pts**)
- Project Data & Census Information(**10 pts**)
- Project Narrative (**45 pts**)
- Budget and Budget Narrative (**10 pts**)



EVALUATION CRITERIA CONTINUED...

Project Narrative (45 points)

- Project Description (15 pts)
- LMI Verification (5 pts)
- Community Outreach/Unmet Needs (10 pts)
- Barriers to Service (5 pts)
- Administrative Capacity (10 pts)

SELECTION PROCESS

1. Evaluation Panel
 - CD Staff and Citizens Advisory Committee (CAC)
2. Oral Interviews with Citizens Advisory Committee (If necessary)
3. Preliminary Recommendations/Appeals/Public Comments
4. Funding Recommendation to City Council

PERFORMANCE ASSESSMENT

Project performance and assessment will be monitored throughout the grant period. The following items will be assessed to determine the success and benefits of the proposed project:

- Goal(s)
- Objectives
- Unit(s) of Service
- Average Cost per Unit
- Performance Measures
- Performance Schedule
- Expected Outcomes
- CDBG Allocation/Public Benefit

FINANCIAL MANAGEMENT AND REPORTING

2 CFR Part 200, Super Circular for Federal Programs

- Internal control procedures required
- Financial records must be maintained 4 years
- Client data must demonstrate eligibility for services
- Time Activity cards or payroll logs must be included
- Monthly Reimbursement Requests
- Monthly, Quarterly and Annual progress reporting/Beneficiary reporting
- Annual Compliance/Program Management/Financial Monitoring

REQUIREMENTS OF FUNDING

➤ **Sub-recipient Written Agreement required**

- Beginning and Ending Period
- Scope of Services
- Project Budget and Budget Narrative
- Performance and Activity Schedule
- Performance Assessment

➤ **Adherence to Other Federal Regulations**

- 24 CFR 570.600-614



OTHER FEDERAL REQUIREMENTS

- Affirmatively Further Fair Housing (570.601)
- Equal Opportunity and Prohibition Against Discrimination (570.602)
- Labor Standards/Davis Bacon (570.603)
- **Environmental Review 24 CFR 50.4, 58.5, and 58.6 and National Environmental Policy Act (NEPA) (570.604)**
- National Flood Insurance Program (570.605)
- Section 3 Reporting 24 CFR part 135
- Conflict of Interest Provisions (570.611)
- Review and Public Comment for Entitlement Programs (570.612)
- Architectural Barriers and Act and ADA (570.614)



WELCOME TO ZOOMGRANTS™

ONLINE APPLICATION OVERVIEW



ZoomGrants™ harnesses available technology to streamline the grant application process making it **more...**

- **Efficient**
- **Cost effective**
- **Easier to manage**



APPLICATION WORKSHOP

Attendance at the Application Workshop is **required** as a condition of submitting an application for funding for all applicants.

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REQUEST FOR APPLICATIONS (RFA)
APPLICATION WORKSHOP**

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MEETING ID: 871 3520 8780

*Applications **will not** be accepted from any organizations not represented at the workshop.*

Technical assistance questions should be directed to the Office of Community Development and appointments can be made upon request until **December 21, 2020**



APPLICATION DEADLINE:

January 7, 2020
11:59 PM EST

Questions?



CONTACTS/RESOURCES

City of Columbia Office of Community Development

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ZoomGrants Tech Support Team

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